



Policy for loan of breast pumps in community.

Initiated By	Cwm Taf Morgannwg University Health Board Obstetrics and Gynaecology Directorate
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CHANGE HISTORY

Version	Date	Author Job Title	Reasoning
1	November 2023	Infant feeding team	New guidance

AUTHORSHIP, RESPONSIBILITY AND REVIEW

Author	Infant Feeding Team	Ratification Date	November 2023
Job Title	Infant Feeding Coordinators	Review Date	November 2026

Disclaimer

When using this document please ensure that the version is the most up to date by checking the Obstetrics & Gynaecology Guidelines on WISDOM

PRINTED DOCUMENTS MUST NOT BE RELIED ON

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Policy for the Loan of Breast Pumps in Community

Statement

This purpose of this policy is to ensure appropriate management of the community pump library in order to that:

1. Women receive appropriate support and suitable equipment if they require it.
2. Equipment is appropriately used, cleaned and tracked.

Scope of policy

This applies to all staff offering specialist infant feeding support or with responsibility for administering the pump library, including the maternity Infant Feeding team, community midwives and staff in Tirion Birth Centre.

Aim of policy

To ensure that community loan pumps are appropriately distributed, used, tracked and returned to maintain the pump library for ongoing use.

Criteria for loan of pumps

Pumps are to be used in conjunction with ongoing breastfeeding support. Loan of a pump may be indicated in the following situations:

1. Where direct breastfeeding is not possible for a short period of time e.g. mother and baby are separated.
2. Where there are concerns about faltering growth.
3. Where there is a need to increase milk supply e.g. for a preterm baby or multiples.
4. Where there is a clinical need identified by the Infant Feeding Team.

Who can issue loans?

Pump loans can be authorised by all community midwives and Tirion Birth Centre staff. There is one Ardo hospital grade pump per community team. Pumps can be accessed from the community midwives offices or Tirion Birth Centre.

When loans are made the member of staff responsible for the loan should be recorded.

Pumps can be lent out for up to two weeks at a time and should not be lent out without a review date in place. It is the responsibility of each team to ensure they keep track of the location of their pump and report any defects or damage where applicable to the Infant Feeding Coordinators.

Procedure for loans

The mother should be given a multi user Ardo pump, two single user expressing kits and bottles if required. She should be given instructions and a demonstration if possible. If the staff member lending the pump is not confident demonstrating, please signpost to a member of the infant feeding team.

Loans should be recorded on the correct form in the designated file based in every community office – see Appendix 1.

Return of pumps

When pumps are returned the following steps should take place:

1. Check that the multi user parts have been returned and that the pump is in working order. These are the pump unit, power cable, bottle holder, instructions and bag.
2. Clean the pump using Clinell wipes.
3. Record the return of the pump on the loan form in the designated file – see appendix 1.

Appendix 1: Loan agreement

Cwm Taf Morgannwg UHB

Breast Pump Loan Agreement

Mother's name, address and telephone number:

Staff member responsible for the loan:

Date lent out and date of next review:

Flanges issued (will usually be standard size unless different size requested by member of the Infant Feeding Team):

I confirm I have received the following (delete as appropriate):

Breast pump

Bottle Holder

Power Lead

Bag

Instructions

Other (please note)

I understand that the loan will be reviewed two weekly and I agree to keep the pump in good condition and to return the pump and above accessories to the Health Board.

	Staff member issuing loan	Borrower
Please sign		
Please print		
Date of issue		
Date of return		

