

9. APPENDIX 1 - FLOWCHART

SIP1 completed for all pregnant persons, share electronically via the SG Maternity database with the GP Practice Manager and HV generic email.
SIP1 to be returned electronically to the Named Midwife within **5 working days**.
SIP1 to be saved on the Safeguarding Maternity Database. It is the responsibility of the booking midwife to contact the GP Practice Manager / HV if no response is received.



Safeguarding concerns identified by Midwife, complete SIP2

SIP2 to be shared electronically via the HV generic email and GP Practice Manager email.

Safeguarding concerns identified by HV or GP
Completed **SIP2** to be returned to the Named Midwife and Midwifery Team leader within **5 working days**.

No safeguarding concerns identified by Midwife, HV or GP.



No action



Midwife to activate Safeguarding keynote on **WelshPAS**.



Midwife to complete **Updated SIP2** during pregnancy with any new significant safeguarding information share electronically via the HV generic email and GP Practice Manager email.

34wk Updated SIP2 to be completed and shared electronically with HV and GP Practice Manager.

Record of Contact on the Safeguarding Maternity Database to be updated with relevant safeguarding information



SIP3 to be completed electronically by the discharging Midwife and emailed to the HV and GP Practice Manager.



Discharging Midwife to print all **SIP's** and safeguarding documentation, from the SG Maternity database filing into the postnatal records.