

# Compliance with **Local Safety Standards for Invasive Procedures (LocSSIPs)** in Gynaecology Outpatients: **QI Project** **&** **Survey of service-user's experience**

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# Background

- **Never events** mainly occur around invasive procedures
- To bring together learning from Never events, SI's and Near Misses, NPSA recommended developing & implementing LocSSIPs based on NatSSIPs (WHO Safer Surgery checklists)
- AIM: Improve Patient Safety (**Checklists AND Teamwork AND Human Factors**)

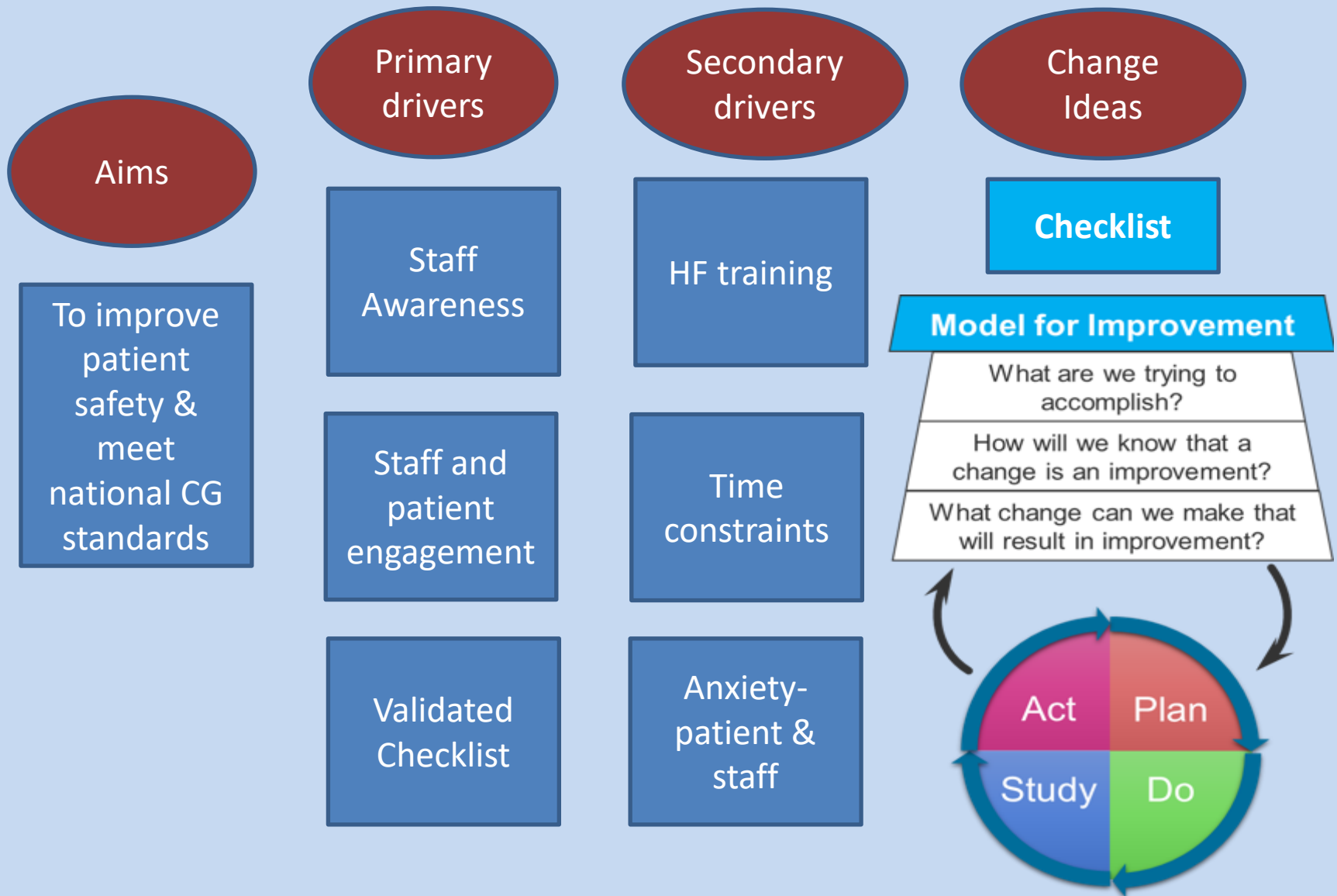
# National Safety Standards for Invasive Procedures (NatSSIPs)



# Objectives

- **Specific:** To assess compliance with the newly introduced LocSSIP checklist in Gynae OPD & to assess patient's experience of the same
- **Measurable:** Validated checklist used across BCUHB filed in case-notes
- **Achievable:** Driven and motivated staff & small-scale project
- **Relevant:** Patient Safety & meeting National Standards
- **Timely:** Two-month period (February-March 2019)

# Methodology: Driver Diagram





# Outpatient Safer Procedure Checklist

Snipping Tool  
Affix patient ID label

## SIGN IN (to be read out loud)

### Pre-procedure checks

Do all members present know each other?

Yes

Has the patient confirmed his/her identity, site (if applicable), procedure and consent?

Yes

Is the patient accompanied by Next of Kin?

Yes       No

Are the emergency contact details recorded if needed?

Yes       No

Does the patient have any allergies?

Yes (recorded in notes)       No

Are there any identified medical problems?

Yes       No

Is the patient on any medications?

Yes       No

Has the patient received pre-procedure information (written/verbal)?

Yes

Is all required equipment checked and available?

Yes

Does anyone (patient & staff) have any concerns ?

Yes       No

## TIME OUT



Confirm everyone  
is ready –  
including the  
patient

## SIGN OUT (to be read out loud)

### On completion of procedure

Has the procedure been undertaken as planned?

Yes  
 No, Details:

Is the patient comfortable?

Yes       No

Has the post-procedure information been given?

Yes       No       N/A

Is a follow-up required?

Yes       No

All equipment disposed of appropriately?

Yes       No

Form completed

by  
Name:

Signature:

Registration No:  
(if applicable)

Date:

V 0.3 DRAFT



# Outpatient Safer Procedure Checklist

Procedure planned:

**SIGN IN (to be read out loud)**

Date:

Affix patient ID label

## Before start of procedure

Do all members present know each other?

Yes

Confirm patient identity (name and DOB), site (where applicable), procedure and consent?

Yes

Are the emergency contact details recorded, if needed?

Yes  No

Does the patient have any allergies?

Yes (verbally confirm & record in notes)  No

Are there any identified medical problems?

Yes (record in notes)  No

Is the patient on any medications eg. anticoagulants?

Yes (record in notes)  No

Has the patient received pre-procedure information?

Yes  written  verbal  No

Is all required equipment and drugs checked and available?

Yes

Pregnancy test done?

Yes Result :  negative  positive

No: Reason:

Swab count done?

Yes Number of swabs :

Does anyone (patient & staff) have any concerns ?

Yes  No

## TIME OUT



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### On completion of procedure

Has the procedure been undertaken as planned?

Yes  
 No : Reason:

Is the patient comfortable?

Yes  No

Has the post-procedure information been given?

Yes  No  N/A

Is a follow-up required?

Yes  No

All equipment disposed appropriately?

Yes  No

Swab count done?

Yes Number of swabs :

Additional swabs if used : Number

Have specimens been labelled and checked?

Yes  No  N/A

Form completed by:

Name:

Signature:

GMC/NMC No:

Date:

Countersignature by

GMC/NMC No:

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**SIGN IN (to be read out loud)**

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Additional swabs if used : Number

Have specimens been labelled and checked?

Yes  No  N/A

Form completed by:

Name:

Signature:

GMC/NMC No:

Date:

Countersignature by

GMC/NMC No:

# Methodology

- Contemporaneous review of case-notes from Gynaecology Out-Patient Hysteroscopy (OPH) clinic:

**Patient notes  
n=34**

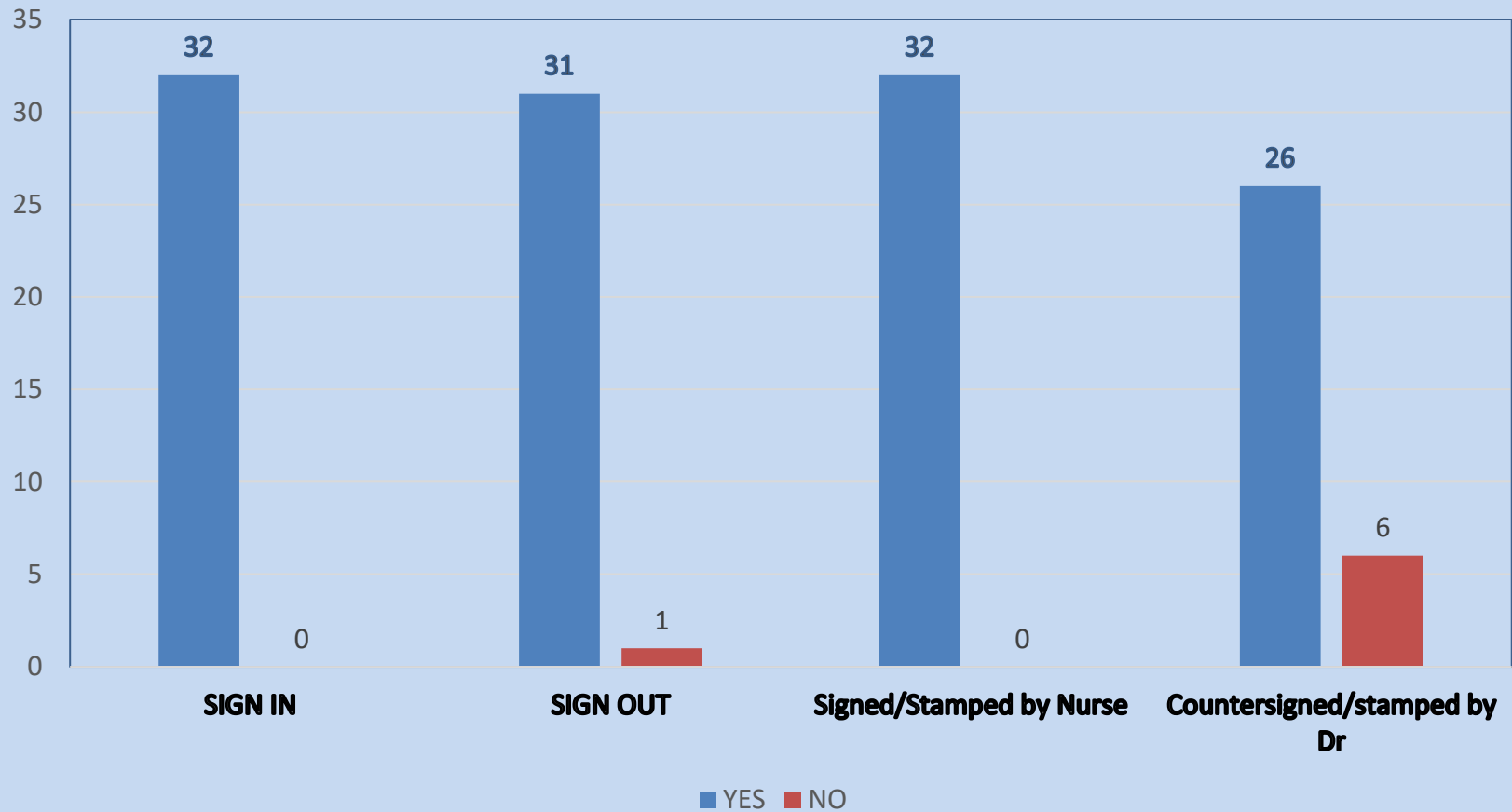
**Retrieved forms  
n=32**

**Patient  
Feedback  
n= 22**

1 questionnaire not  
returned

**Completed  
n= 21**

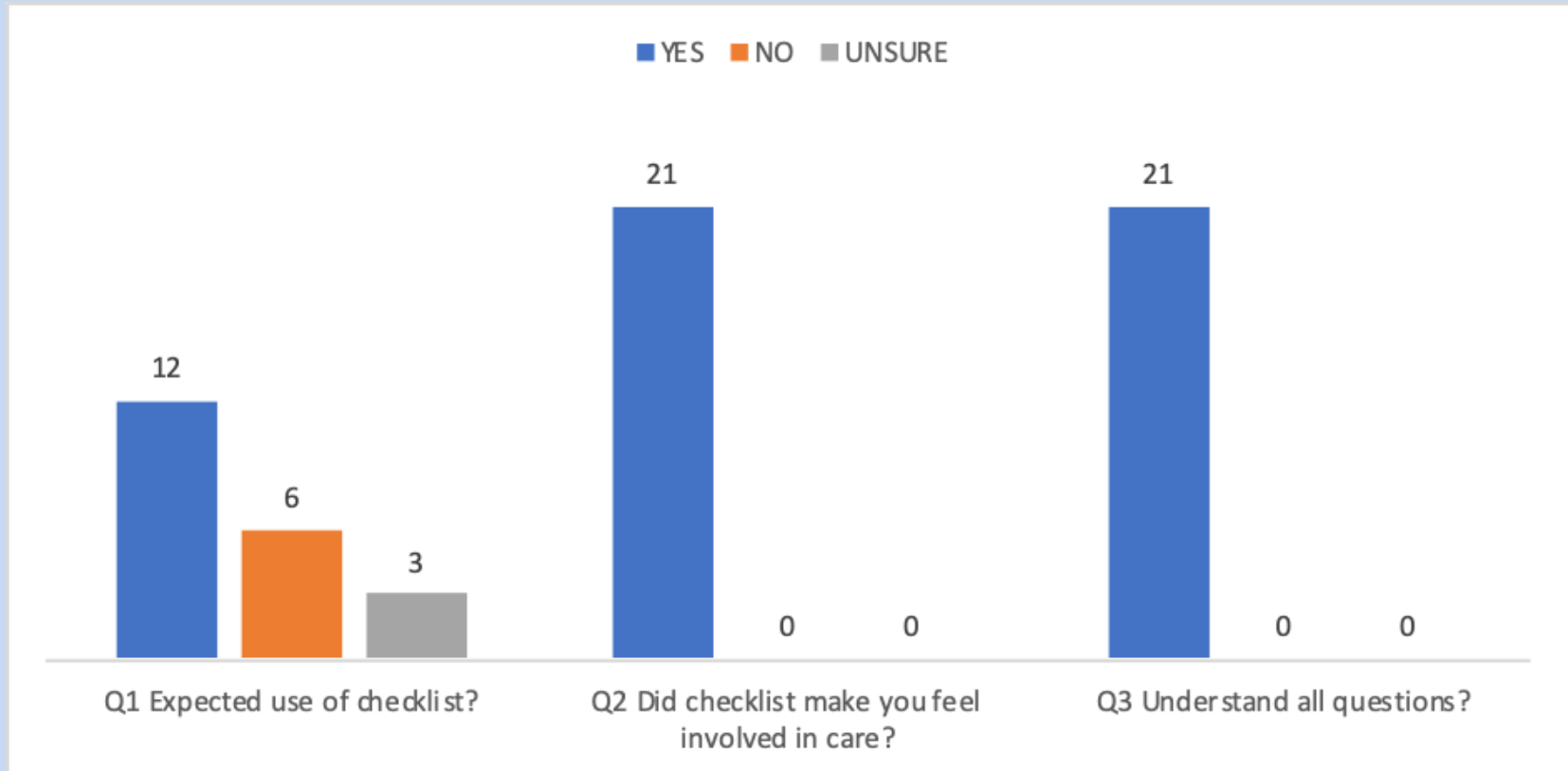
# Results: Compliance with Checklist



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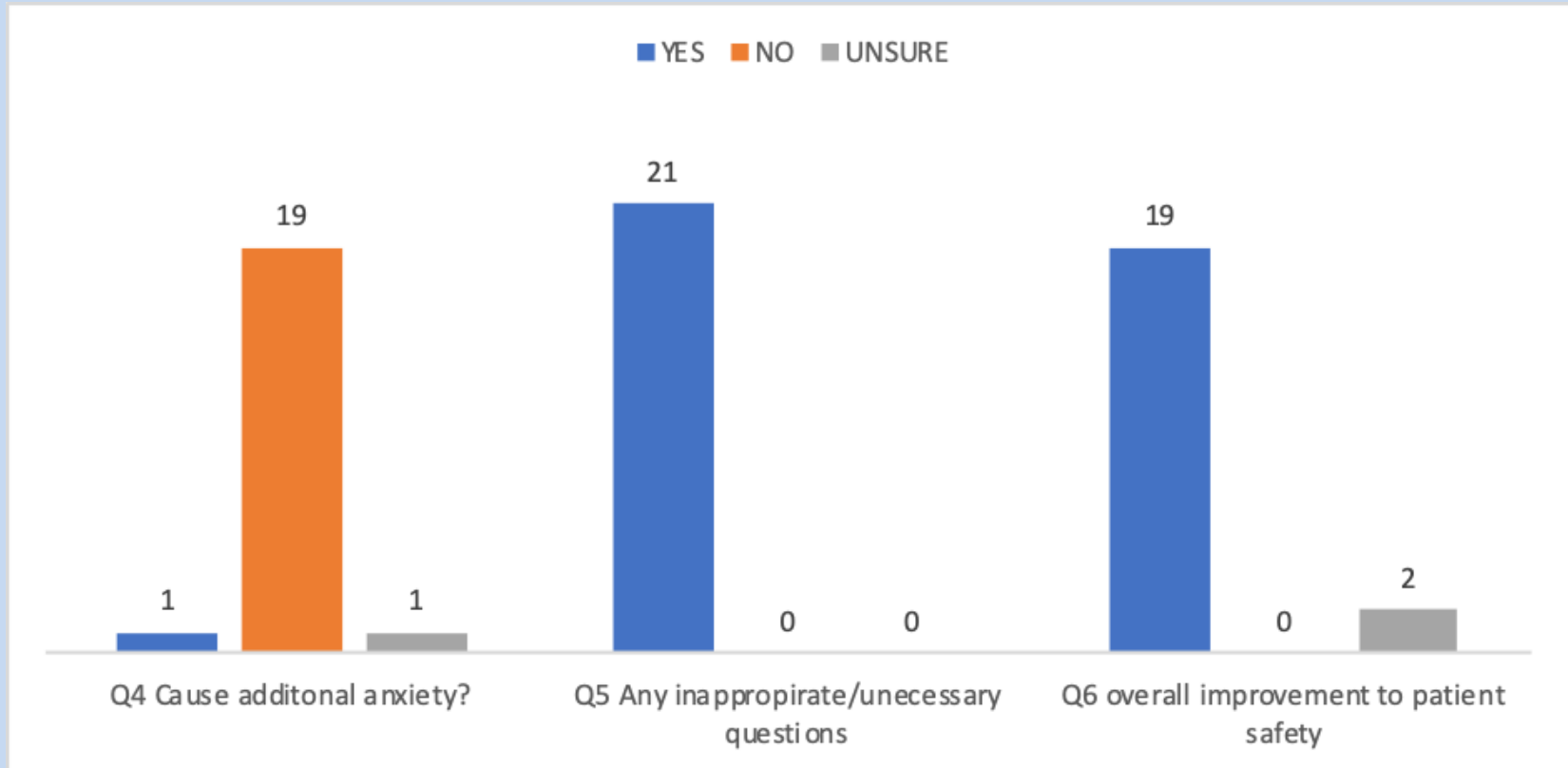
- **100%** compliance with the **Sign-in**
  - **97%** compliance with **Sign-out**
  - **100%** forms signed by nursing staff
  - **81%** compliance: Countersignature of doctor
- 
- **78%** : Full compliance with the checklist

# Results: Patient Feedback



- All patients (100%) **felt** using the checklist involved them in their care-provision
- 56% expected use of such checklist prior to procedure

# Results: Feedback



- 90% said the checklist did not cause additional anxiety
- 90% said it improved overall “Patient safety”

# Conclusion

- **78%** compliance with completion of a newly introduced checklist (LocSSIPs) in Gynae OP with **positive** service-user experience
- Small change impact: **Stamps** secured for all nursing staff in OPD: improved documentation & morale

# Future

- Continuous measurement & improvement of practice: data from **all** Out-patient clinics
- Changes to be made as required & reviewed for improvement until we get it right &
- Sustain the improvement

