

COMMITTEE/HONORARY POST ROLE DESCRIPTION



Royal College of
Obstetricians &
Gynaecologists

Role Title	RCOG MTI Regional Champion
Deaneries:	Health Education and Improvement Wales HEE Kent, Surrey & Sussex HEE Thames Valley HEE North West HEE Wessex HEE North East HEE East Midlands HEE West Midlands HEE East of England HEE South West HEE Yorkshire & Humber HEE North West London HEE North Central and East London HEE South London NHS Education for Scotland
Reporting to	RCOG MTI Committee
Faculty Development Tier (educational roles only)	3
Duration and Dates of Appointment	3 years (subject to annual review) with option to be reappointed for a further 2 years
Purpose and description of role	
<p>The Royal College of Obstetricians and Gynaecologists is one of the Medical Royal Colleges taking part in the Medical Training Initiative (MTI). The MTI was established to enable suitably qualified obstetricians and gynaecologists from outside of the EEA to obtain GMC registration and a Tier 5 visa under the college sponsorship and undertake a fixed-term period of training in core O&G at intermediate level ST3-5 within the UK.</p> <p>The successful candidate will act as a regional ambassador for the scheme; acting as an advisor for host Trusts and other potential employers, as well as providing pastoral support for MTI doctors already in post and supporting the Annual Review of Competencies (ARC) process for MTI trainees.</p> <p>The post calls for a significant interest in promoting and advancing the College's MTI scheme, both in the UK and overseas.</p> <p>The successful candidate will have an extensive knowledge of postgraduate medical qualification and training. An interest in forging links with overseas institutions would be advantageous.</p>	

Applicants must be Members of the College (Members or Fellows, including SAS doctors) and hold a substantive post in O&G in the UK.

Main responsibilities

The primary focus of the role is to act as a regional ambassador/advocate for the scheme and provide support to all MTI stakeholders.

Specific responsibilities include:

- Improving the experience of both overseas doctors undertaking MTI training and their host hospitals/units, providing guidance and support as necessary
- Conduct and Lead the Annual Review of Competencies in collaboration with advice and support from the Head of School, for the first and second year of the MTI training programme
- Liaise with the local College Tutor to ensure that MTI trainees receive adequate induction, supervision and support during the 2-year MTI training initiative
- Promote the scheme within the Trusts in the Deanery
- Support MTI doctors to gain access to local and regional postgraduate training events
- Attend MTI working group meetings, where possible
- Assist in the quality assurance and assessment/approval process of MTI applications and post submissions and scoring of applications
- Help foster and develop links with overseas obstetrics and gynaecology /governmental organisations to ensure their involvement in the development, promotion and expansion of MTI opportunities

Key working relationships

- The post holder will work very closely with the RCOG MTI Co-ordinator, the MTI Officer and MTI Chair.
- Responsible to Head of School O&G and Postgraduate Deanery
- Responsible to RCOG Vice President, Education and Global Health

Time commitment

- Approximately 3 –5 hours per month
- It will be a requirement of the role to provide a written report ahead of the following meetings
 - RCOG MTI Committee (meets three times a year)
 - Specialty Education Advisory Committee (meets three times a year)
- The MTI Regional Champions may be required to attend ad hoc meetings. These meetings may be held-face-to-face or will be held by teleconference or videoconference where possible.

Evaluation of the role and succession planning

- This role reflects the present requirements of the post. As duties and responsibilities change and develop the role description will be reviewed and be subject to amendment in consultation with the post holder.
- The role description will be re-evaluated at the end of the term.

Person Specification

Qualifications / Training
<p>Essential</p> <ul style="list-style-type: none"> ▪ Current substantive post at Consultant or SAS level in the UK ▪ Member of the College ▪ In Good Standing with RCOG ▪ Active in clinical practice ▪ Evidence of equal opportunities and diversity training within previous 3 years ▪ Recognised Educational Supervisor <p>Desirable</p> <ul style="list-style-type: none"> ▪ Experience as a College Tutor
Previous experience
<p>Essential</p> <ul style="list-style-type: none"> ▪ Experience in the delivery of UK training ▪ Knowledge of RCOG ePortfolio and assessment of evidence for work place-based assessments ▪ Experience of a leadership and management role <p>Desirable</p> <ul style="list-style-type: none"> ▪ Experience of delivery of training/conducting interviews overseas ▪ Management of education at regional level
Key skills / attributes
<ul style="list-style-type: none"> ▪ Excellent communicator; ability to communicate with a variety of stakeholders including Committee Chairs, Postgraduate Deans, Heads of School and trainees. ▪ IT literate ▪ Extensive knowledge of postgraduate medical qualification and training ▪ Working familiarity with immigration guidelines as they apply to overseas doctors (Tier 5 Visa and Tier 2 Visa categories) ▪ Significant interest in promoting and advancing the College's MTI scheme, both in the UK and overseas

Appendix One

CPD Information

The 2019 RCOG CPD Guide can be found here:

<https://www.rcog.org.uk/globalassets/documents/cpd/rcog-cpd-programme-framework-2019.pdf>

Committee Chair / Member / Course Convenors and Organisers

If within your Committee role or work as Course Convenor or Organiser you gain knowledge which enhances patient care or leadership and technical skills (including for example, giving presentations, teaching sessions or mock examining) credits can be claimed as an 'Experiential Learning Event'.

Reflection is required to claim credits for an Experiential Learning Event. 2 CPD credits are claimable following reflection. In addition 1 or 2 credits are claimable for an action following the learning (1 credit for a simple action, 2 credits for a complex action). To claim credits for an action, the individual needs to demonstrate how they have applied their learning to their practice, the service they provide and/or the potential impact of the learning.

If you are still using the previous CPD ePortfolio, you can record any new learning that you gain within this role under 'Reflective Learning' in the personal/professional CPD category. For some specific activities, credits can be claimed without reflectionⁱ.

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- 1 credit per hour in the national/international category for giving teaching sessions or leading a workshop on a course
- 5 credits in the national/international category for giving a formal presentation on a course
- 1 credit per hour in the national/international category for mock examining

A maximum of 25 credits in each 5-year cycle applies for all presentations/teachings sessions given at national/international courses or conferences, and for formal and mock examining.