



## Welsh Obstetric & Gynaecological Society

### **Trainees' Oral Presentations**

#### **Instructions to the organisers:**

1. Call for the papers early – preferably 3 months before the event.
2. All types of papers are welcome, i.e. clinical studies, surveys, audits, case reports, lab-based research, etc.
3. The following essential criteria apply:
  - i. the work is original
  - ii. it has not been published or presented elsewhere.
4. Appoint a small panel (2-3) to review and shortlist submissions.
5. It is not practical to have a quota system for different types of papers – hence ‘the best of the lot’ should be selected. The top 5-6 are selected for oral presentations, and the rest (up to 20) for posters. (Also see ‘How to organise a meeting’).
6. Trainees’ presentations are usually delivered in the post-lunch session just before the afternoon tea break. This permits time for the judges to confer.
7. Time allotted for each presentation is 10 minutes in total (8mins plus 2mins for questions). It is up to the presenter to decide on the number of slides, etc.
8. Identify the judging panel well before the meeting and email them the abstracts. The panel normally consists of three, with at least one office bearer - the President by custom.
9. The organisers will send the certificates to the winners in due course.

#### **Instructions to the judging panel**

1. Try to meet during lunch or before to agree on a fair scheme for selection, taking into account the ‘case-mix’ of papers.
2. Consideration should be given to the following: i. Content: clinical or scientific interest generated ii. Professional quality of the slides iii. Quality of delivery iv. Interest generated in the audience and the ability to ‘field’ the questions.
3. Panel members rank the presentations individually and agree on a winner by consensus. (never been a problem). Medical students can and have won first prize in past.
4. Deserving non-winners (e.g. medical students, FP1s) may be recommended for a citation of merit.

**Euan Kevelighan, Hon. Secretary**

**Makiya Ashraf, Hon. Treasurer**

**Last updated: March 2016**

